

# CHECKLIST FOR APPROVED SCHEDULE VAULTING 2019

## I. DENOMINATION OF THE EVENT

Venue : Leipzig

Dates : 17/01/2019-20/01/2019

NF: Germany

Indoor: ☒

Outdoor: ☐

### EVENT CATEGORIES:

CVIO4*	<input type="checkbox"/>	CVIJ2*	<input type="checkbox"/>
CVI3*	<input type="checkbox"/>	CVIJ1*	<input type="checkbox"/>
CVI2*	<input type="checkbox"/>	CVICh2*	<input type="checkbox"/>
CVI1*	<input type="checkbox"/>	CVICh1*	<input type="checkbox"/>

CVI-W	<input checked="" type="checkbox"/>
CVI-Masterclass	<input type="checkbox"/>

### **Championships:**

CH-M-V	Senior	<input type="checkbox"/>
CH-EU-V	Senior	<input type="checkbox"/>
CH-M-V	Junior	<input type="checkbox"/>
CH-EU-V	Junior	<input type="checkbox"/>

## II. GENERAL CONDITIONS

- FEI Statutes, 24<sup>th</sup> edition, effective 20 November 2018
- FEI General Regulations, 23<sup>rd</sup> edition, effective 1<sup>st</sup> January 2009, updates effective 1<sup>st</sup> January 2019
- FEI Veterinary Regulations, 14th edition, effective 1st January 2018, updates effective 1st January 2019
- **The FEI Vaulting Rules , 9th edition, effective 1st January 2019**
- **The FEI Vaulting World Cup™ rules, effective for the season 2018/2019**
- Equine Anti-Doping and Controlled Medication Regulations (EADCMR), 2<sup>nd</sup> Edition, effective 1<sup>st</sup> January 2018, updates effective 1st January 2019
- FEI Anti-Doping Rules for Human Athletes (ADRHA), based upon 2015 WADA Code, effective 1<sup>st</sup> January 2015
- All subsequent published revisions/updates, the provisions of which will take precedence.

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**THE ANNEXE(S) IS/ARE PART OF THIS APPROVED AND SIGNED SCHEDULE AND MUST BE  
DISTRIBUTED TO ALL OFFICIALS AND NFs AND IS AVAILABLE TO OTHERS UPON REQUEST**

Approved by the FEI, Lausanne, on

Signature: \_\_\_\_\_  
Bettina de Rham  
FEI Director Vaulting

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### **III. THE FEI CODE OF CONDUCT FOR THE WELFARE OF THE HORSE**

The Fédération Equestre Internationale (FEI) expects all those involved in international equestrian sport to adhere to the FEI's Code of Conduct and to acknowledge and accept that at all times the welfare of the horse must be paramount and must never be subordinated to competitive or commercial influences.

1. At all stages during the preparation and training of competition horses, welfare must take precedence over all other demands. This includes good horse management, training methods, farriery and tack, and transportation.
2. Horses and Athletes must be fit, competent and in good health before they are allowed to compete. This encompasses medication use, surgical procedures that threaten welfare or safety, pregnancy in mares and the misuse of aids.
3. Events must not prejudice horse welfare. This involves paying careful attention to the competition areas, ground surfaces, weather conditions, stabling, site safety and fitness of the horse for onward travel after the event.
4. Every effort must be made to ensure that horses receive proper attention after they have competed and that they are treated humanely when their competition careers are over. This covers proper veterinary care, competition injuries, euthanasia and retirement.
5. The FEI urges all involved with the sport to attain the highest levels of education in their areas of expertise.

The Long version of this Code can be obtained from the Fédération Equestre Internationale, HM King Hussein I Building, Chemin de la Joliette 8, 1006 Lausanne, Switzerland. Telephone: +41 21 310 47 47. The Code is available in English. The Code is also available on the FEI's website: <http://inside.fei.org/>

# CHECKLIST FOR APPROVED SCHEDULE VAULTING 2019

## IV. GENERAL INFORMATION

### 7. ORGANISER

Name: Volker Wulff - EN GARDE Marketing  
Address: Ellhornstraße 17, 27628 Uthlede, Germany  
Telephone: +49 4296 748740  
Fax: +49 4296 74874 44  
Email: info@engarde.de  
Website: www.engarde.de

#### Contact Details Show Ground:

Address: Messe Allee 1, 04356 Leipzig, Germany

Telephone: +49 341 4145 4042

GPS Coordinates: Latitude: 51.39631 / Longitude: 12.40302

Accessibility details (directions by road, nearest airport / train station):

arrival by car: follow the signposts in and around Leipzig. Leipzig Exhibition Centre ("Messegelände") - entrance "Aussteller Süd"

arrival by train: main station Leipzig

arrival by plain: airport Leipzig

see also: <http://service.leipziger-messe.de/service-travel.html>

### 8. ORGANISING COMMITTEE

Honorary President: ./.  
President of the Event: Volker Wulff  
Show Secretary: Cornelia Reuß  
Press Officer: Kirsten Maier

### 9. EVENT DIRECTOR

Name: Volker Wulff  
Address: Ellhornstraße 17, 27628 Uthlede, Germany  
Telephone: +49 4296 748740  
Mobile:  
Fax: +49 4296 7487444  
Email: info@engarde.de

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## V. OFFICIALS (refer to Memo on following pages)

<p>* Compulsory</p> <p>* Event ID: The Event code can be found in the FEI Database under the Event details in any category on the top right corner. In case there are several categories and officials are not the same, please complete an additional chart per category.</p>								
Ref.	Panel	Competition	Function	FEI ID	Name	NF	Level	Email/mobile *compulsory
1	Ground Jury		Ground Jury President	10050130	Jochen Schilffarth	GER	4	<a href="mailto:jochen.schilli@t-online.de">jochen.schilli@t-online.de</a> +49 173 3826834
			Ground Jury Member	10055349	Rob de Bruin	NED	4	
			Ground Jury Member	10052757	Ute Schoenian	GER	4	
			Ground Jury Member					
2	Foreign Judge		Foreign Judge	10050070	Elzbieta Dolinska	POL	4	* yoris@yoris.pl / +48 606430739
3	Technical Delegate		Technical Delegate					
4	Appeal Committee		Appeal Committee President					
			Appeal Committee Member					
			Appeal Committee Member					
5	Chief Steward		Chief Steward	10052491	Sylvia Gern	GER	2	* gern@kita-dornach.de
6	Assistant Stewards		Assistant Steward	10076672	Michael Krieger	GER		
			Assistant Steward	10076672	Simone Bothe	GER		
			Assistant Steward					
			Assistant Steward					
7	FEI Veterinary Delegate		FEI Veterinary Delegate	10052201	Michael Köhler	GER		<a href="mailto:webmaster@koehler-michael.de">webmaster@koehler-michael.de</a> +49172-3016702
	FEI Veterinary Delegate or Veterinary Commission		Veterinary Commission President					
			Assistant FEI Delegate					
			Assistant FEI Delegate					
8	Veterinary Service Manager (VSM) Treating Veterinarian (VR Art 1103/1105)		Veterinary Service Manager	10092901	Mathias Mütze	GER		<a href="mailto:Dr.muetze.roentgen@t-online.de">Dr.muetze.roentgen@t-online.de</a> +491716008649
			FEI Permitted Treating Veterinarian	10051357	Rüdiger Brems	GER		<a href="mailto:info@horsedoc.de">info@horsedoc.de</a> +491707723277

<b>9</b>	Medical Doctor <sup>9</sup>				DRK Leipzig	GER		+49 3416781115
<b>10</b>	Farrier				Robert Kühn	GER		+49 173 9262647
<b>11</b>	NF Delegate		NF Delegate (if applicable)		Jochen Schilffarth	GER		

# CHECKLIST FOR APPROVED SCHEDULE VAULTING 2019

## VI. INVITATIONS

### 1. GENERAL

#### CVIs/CVIO and Championships – Article 701.9

##### CVI-W Female:

Max. 8 female vaulters, who have qualified from the FEI World Cup Vaulting qualifier events season 2018/2019 (FEI Standings) will compete in Leipzig.

##### CVI-W Male:

Max. 8 male vaulters who have qualified from the FEI World Cup Vaulting qualifier events season 2018/2019 (FEI Standings) will compete in Leipzig.

##### CVI-W Pas De Deux:

Max. 5 Pas-De-Deux vaulters who have qualified from the FEI World Cup Vaulting qualifier events season 2018/2019 (FEI Standings) will compete in Leipzig.

**Athletes are invited by the Organiser through their National Federation**

## VII. ENTRIES

**All Athletes & Horses participating in any International competition must be registered with the FEI.**

Athletes wishing to compete in an International Event must be provided with a confirmation signed by their NF. (Athletes must be entered for International competitions by their NF). Organising Committees may not accept any other entries.

##### **IMPORTANT - Entry forms must include the following information on:**

**Horse:** • name • date of birth • breed • country of birth • stud-book initials  
• (FEI) Passport number/FEI ID • colour • sex • name(s) of owner(s)

**Athlete:** • name • gender • date of birth • FEI ID number

### 1. ENTRY DATES AND ENTRY FEES

#### Deadlines for Entries

Entries have to be in accordance with article 707 of the FEI Vaulting Rules, 9th edition, updates effective 1st January 2019.

#### Deadlines for Entries:

<b>Nominated entries:</b> (For Championships and Games only)	
<b>Definite entries:</b>	02/01/2019
<b>Last date for substitutions:</b> (one hour prior the Horse Inspection)	17/01/2019

Entry fee per Individual vaulter:	50€ incl. 7%VAT
Entry fee per Pas-de-Deux:	50€ incl. 7%VAT
Entry fee per Squad :	

Stabling fee per horse:	100 € incl. 19% VAT
Details entry procedure fee / Payment:	
Square for OCs to include details if necessary	

## 2. NO-SHOWS/LATE WITHDRAWALS:

**NB:** In the case of withdrawals after the date of definite entries or no-shows the athlete or the respective NF will be held liable to reimburse the OC for the actual financial loss incurred by the OC (i.e. stabling and hotel expenses) as a result of the late withdrawal or no-show.

### Refund procedure:

The amount to be charged: 150 EUR per horse (CVI)

## 3. ADDITIONAL FEES/CHARGES BY ORGANISING COMMITTEE:

All additional fees must be listed hereunder with the details of the amounts to be charged and approved by the FEI. Only fees approved by the FEI and listed in the approved schedule can be charged by the OC.

EADCMP Fee: Included in entry fee ☐ Not included in entry fee ☒

Lower Level Events (CIMs) CHF 18 per horse per event  
(For definition of CIMs see Appendix E of the FEI General Regulations)  
Higher Level Events CHF 25 per horse per event  
(All other events not defined as CIMs)

Electricity (upon request): € 70,00  
Manure disposal € 40,00  
Hay € 10,00 per bale  
Straw € 10,00 per bale  
Shavings € 15,00 per bale

Parking fee car with trailer or car: directly to buy by the Leipziger Messe

Hotel Globana: €96,00 (incl. breakfast) for double room per night / €74,00 (incl. breakfast) for single room per night

Lorry/Caravan:

Power supply: provided by the OC ☒ Not provided by the OC ☐ Price: € 70,00  
Water supply: provided by the OC ☒ Not provided by the OC ☐ Price: € 0,00  
Sanitary facilities: provided by the OC ☒ Not provided by the OC ☐ Price: € 0,00  
Catering facilities: provided by the OC ☒ Not provided by the OC ☐ Price: € 0,00

**All aforementioned amounts are including VAT**

VAT number of the Organiser	DE151408961
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**VIII. TIMETABLE** (to be provided per category/level if multiple events)

	Day	Date	Time
• Opening of stables	Thursday	17/01/2019	16:00 hrs
1 <sup>st</sup> Horse Inspection: <i>All horses taking part at this event must be present during the first horse inspection, unless unable to do so due to "force majeure" -</i>  <i>Before the first Competition or official training whichever is the earliest (and in principle not more than 24 hours before either of them) – Article 722 of the FEI Vaulting Rules.</i>	Friday	18/01/2019	08:00-09:00 hrs

**TYPE OF COMPETITIONS**

Please specify the types of competitions schedule:

- Squad Competitions ☐
- Individual Competitions ☒
- Pas-de-Deux Competitions ☒

**IX. COMPETITION DETAIL**

**Competitions must not start before 8:00 and should not finish after 23:00, unless prior approval is granted by the FEI.**

Competitions CVI-W Female:	Day	Date	Time	Art	Prize Money	
• Declaration of Starters	Friday, 18/01/19 09:15 hrs			////////	//////////	
• Competition 28 – Individual female - first round	Friday	18/01/19	11:30 hrs	745 and 748		
• Competition 28 – Individual female - second round	Saturday	19/07/19	18:15 hrs	745 and 748	€ 2.000,00	
• Total Prize Money	€ 2.000					
• Breakdown of prize money	1st	2nd	3rd	4th	5th	6th&7th
	€ 600	€ 450	€ 350	€ 250	€ 200	€ 75
• Prizes in Kind						

Competitions CVI-W male:	Day	Date	Time	Art	Prize Money	
• Declaration of Starters	Friday, 18/01/19 09:15 hrs			////////	//////////	
• Competition 29 – Individual male - first round	Friday	18/01/19	12:00 hrs	745 and 748		
• Competition 29 – Individual male - second round	Saturday	19/01/19	18:45 hrs	745 and 748	€ 2.000,00	
• Total Prize Money	€ 2.000					
• Breakdown of prize money	1st	2nd	3rd	4th	5th	6th&7th
	€ 600	€ 450	€ 350	€ 250	€ 200	€ 75
• Prizes in Kind						

Competitions CVI-W Pas de deux:	Day	Date	Time	Art	Prize Money
• Declaration of Starters	Friday, 18/01/19		09:15 hrs	////////	//////////
• Competition 30 – Pas de deux - first round	Friday	18/01/19	12:30 hrs	751 and 753	

• Competition 30 – Pas de deux - second round	Saturday	19/07/19	19:15 hrs	751 753	and	€ 2.000,00
• Total Prize Money	€ 2.000					
• Breakdown of prize money	1st	2nd	3rd	4th	5th	other
	€ 600	€ 500	€ 400	€ 300	€ 200	
• Prizes in Kind						

**Applicable government tax to be deducted from Prize Money (see also p. 25):** %

**Distribution of Prizes and Indemnities**

All prize money and all prizes in kind rewarded instead of prize money as well as reimbursements (e. g. transport charges, travelling expenses) will be distributed acc. to FEI-RG Art. 127/128 following the last competition at the latest. The scheduled prizes are gross amounts. Settlement will be done per athlete. Depending on the agreement with the horse owner, each athlete binds himself to pass on to the horse owners the prize money or prizes in kind rewarded instead of prize money. The organizer is allowed to deduct possibly outstanding debts of the athlete. Acc. to § 50a EstG this also applies to foreign horse owners. After having deducted the VAT from the prize money or prizes in kind rewarded instead of prize money, as a rule the following income tax will be due: no taxes up to 250 EUR, 15 % exceeding 250 EUR (in force as of 01.01.2009); plus solidarity fee (at present 5.5 %) of the income amount. Travelling expenses being taken over or reimbursed are only regarded as revenues if they exceed the actual costs and the reimbursement for additional meal allowances acc. to § 4 Abs. 5 Satz 1 Nr. 5 EstG. The tax deduction has to be certified on demand. Those foreign athletes being exempted from tax deduction are kindly asked to submit an exemption certificate either with the entry or on the first show day at the latest. Every athlete himself is responsible for the correctness of the details he submits.

If Athletes have to be placed equally, the money value of possible prizes in kind (e. g. a car) is divided accordingly.

**GENERAL CLASSIFICATION AT THE END OF THE COMPETITIONS**

Leading athlete award –	./.
Best foreign athlete -	./.
Best home athlete –	./.
Team awards –	./.

**PRIZE - CLASSIFICATION**

./.

**X. FACILITIES OFFERED**

**1. ATHLETES**

**Accommodation**

Hotel: Globana Hotel

Address: Frankfurter Str. 4, 04435 Leipzig

Telephone:

At the expense of: The Organiser

Accommodated (bed and breakfast) from 17/01/2019 to 20/01/2019

Accommodation for the CVI Individual-competitors (1 double room) at the cost of the OC for 3 nights. Further nights have to pay directly in the hotel.

Accommodation for the CVI Pas-de-Deux-competitors (1 double room & 1 single room) at the cost of the OC for 3 nights. Further nights have to pay directly in the hotel

These conditions can only be granted, if the reservation has been sent to En Garde together with the entries. For further inquiry please call: +49.4296-74874 2

**Meals**

At the expense of: The Organiser ☒ or Athletes ☐

Meals provided from 17/01/2019 to 20/01/2019 . Where: Crew Catering hall 3

**2. GROOMS**

**Accommodation**

Requests for accommodation must be sent with entries.

Accommodation will be at the cost of: Organiser ☐ Athletes ☒  
from 17/01/2019 to 20/01/2019.

**Meals**

At the expense of: The Organiser ☒ or Athletes ☐

Meals provided from 17/01/2019 to 20/01/2019 . Where canteen hall 3 (near by the stables)

**NB.** If applicable, Organiser must provide proper sanitary conditions. The showering facilities should be sufficient for both male and female grooms with hot and cold water. Shower facilities as well as restrooms should at all times be in a state of cleanliness.

**XI. LOGISTICAL/ADMINISTRATIVE/TECHNICAL CONDITIONS**

**1. DRAW**

Time, date and location: 09:15 hrs / 18/01/2019 - warm up area

**2. COMPETITION ARENA(S)**

Dimensions: 70x35m / Ø 25m

Type of Footing : sand

**3. PRACTICE ARENA(S)**

Dimensions: 40x25m / Ø 20m (hall 1) and 40x25m / Ø 25m: (hall 3)

Type of Footing : sand

**4. STABLES**

Size of boxes 3 m x 3 m

(minimum 3m x 3m+20% 3m x 4m)

**5. SCORING PROVIDER**

Name of the Company: Longines Timing

Name contact person: Jens Feth

Contact email: jf@hippodata.net

The FEI may require to be provided with real time results data feed of your events according to FEI requirements; in this case you and your provider will be informed

accordingly.

## 6. PRIZE GIVING CEREMONY

The owner(s) of the winning horse(s)/pony(ies) is/are invited to the prize giving ceremony:

Yes ☒ No ☐

The number of athletes required to present themselves for the prize-giving ceremony of each competition is 3.

## 7. ADVERTISING ON ATHLETES AND HORSES

☒ Authorised

☐ Not authorised

The Chief Steward will check that the advertising on athletes and horses complies with these Articles.

## 8. TICKETING

Are you selling ticket for spectator to attend your event: Yes ☒ No ☐

Name of your ticketing provider:

Ticketgalerie

Web address to buy ticket:

www.ticketgalerie.de

## 9. BETTING

Betting will be authorised by the Organiser: Yes ☐ No ☒

## 10. TRANSPORT REIMBURSEMENT HORSES/PONIES

Transport expenses to be paid by:

The Organiser ☐ at \_\_\_\_\_ per km.

The Athlete ☒

## 11. WELCOME

The time and date of arrival of athletes, horses and their means of transport must be given to the Organiser in order to facilitate their arrival.

## 12. LOCAL TRANSPORTATION - ARRANGEMENTS FROM HOTEL TO SHOW GROUNDS

Walking distance: 10km

Organiser Shuttle Service : yes

Public Transport to be paid by the Athlete

If paid by Athlete approximate cost per round trip: 15 EUR

Organiser Shuttle Service: yes, however only between the show ground and the official show hotels. Airport and train station shuttles cannot be guaranteed and have to be ordered 2 days before arrival

## 13. ENTRY RIGHT TO SHOWGROUNDS/ACCREDITED PERSONS

Entry right to the stable area according to FEI Veterinary Regulations Articles 1008-1009

NUMBER OF ACCREDITED PERSONS:

Athlete: 1

Partner: 1

Longeur: 1  
Groom: 1  
Horse Owner: 2                      two (2) accreditations per horse acc. to FEI-Passport

#### 14. LORRY / CARAVAN FACILITIES

Lorry or caravan can be parked close to the stables: Yes ☒ No ☐

Parking Fee for horse trailer and/or cars can be buyed directly by the Leipziger Messe

#### 15. SUSTAINABILITY

Please consider the environment when organising an FEI Event. Please find useful information on FEI Sustainability here: " <http://inside.fei.org/fei/your-role/organisers/handbook>

### XII. VETERINARY MATTERS

#### 1. CUSTOMS FORMALITIES

Contact details for Customs Formalities:

Name:                      Johannsmann Transport Service GmbH  
Address:                  Hagenort 6, D-33803 Steinhagen  
  
Telephone:                +49-5204-890111  
Fax:                        +49-5204-890222  
Email:                     info@johannsmann-pferdetransporte.de  
Opening hours:

#### 2. HEALTH REQUIREMENTS

##### GENERAL

In accordance with the FEI Code of Conduct for the welfare of the horse it is imperative that all Horses at FEI Events are physically fit and free from infectious disease before being allowed to compete.

##### ENTRY OF HORSES

Required health tests and vaccinations:                      ./.  
Quarantine period:    ./.  
Specimen Import Licence applied:                                ./.

For questions or problems, please contact your Government Veterinary Services.

#### 3. NATIONAL REQUIREMENTS

If applicable please provide:

In addition to the Rules and Regulations applicable as set out above the following national regulations apply:

- German Animal Welfare Act (Tierschutzgesetz):

[www.gesetze-im-internet.de/bundesrecht/tierschg/gesamt.pdf](http://www.gesetze-im-internet.de/bundesrecht/tierschg/gesamt.pdf)

- German Law concerning Manufacture and Distribution of Medicines (Arzneimittelgesetz):

[www.gesetze-im-internet.de/bundesrecht/amg\\_1976/gesamt.pdf](http://www.gesetze-im-internet.de/bundesrecht/amg_1976/gesamt.pdf)

- German Animal Health Act (Tiergesundheitsgesetz):

[www.gesetze-im-internet.de/tiergesg/TierGesG.pdf](http://www.gesetze-im-internet.de/tiergesg/TierGesG.pdf)

- German Regulation for Animal-Welfare during Transport (Tierschutztransportverordnung)

[www.gesetze-im-internet.de/bundesrecht/tierschtrv\\_2009/gesamt.pdf](http://www.gesetze-im-internet.de/bundesrecht/tierschtrv_2009/gesamt.pdf)

- German Regulation regarding Livestock Transport (Viehverkehrsverordnung)

[www.gesetze-im-internet.de/bundesrecht/viehverkv\\_2007/gesamt.pdf](http://www.gesetze-im-internet.de/bundesrecht/viehverkv_2007/gesamt.pdf)

- etc.

#### 4. PONIES

FEI Veterinary Regulations, Chapter IX: For all Pony Events, Ponies must be available for Pony Measurement if requested by the FEI.

#### 5. INJURY SURVEILLANCE

FEI Veterinary Regulations, Chapter VIII:

Horses participating in FEI Events are subject to injury surveillance protocols; and in the event of fatality, a post mortem examination.

#### 6. TRANSPORT OF HORSES

Horses must be fit to travel and be transported in suitable vehicles. Any government requirements for disease testing and control must be requested well in advance, to ensure that the horse is in compliance by the time of arrival at the border of the country where the Event is taking place. Athletes, or their representatives, have the responsibility to comply with national legislation in both their country of origin and the host nation of the Event. Where necessary athletes must contact local government authorities or veterinary advisors for information regarding animal health requirements and transport legislation. Within the European Union (EU), this includes EU Council Regulation (EC) No 1/2005 concerning the protection of animals during transport within the Member States of the EU

#### 7. VENUE ARRIVAL INFORMATION & FITNESS TO COMPETE

##### 7.1. PASSPORTS. FEI General Regulations Article 137

**For all issues relating to FEI Horse Passports/FEI Recognition Cards please contact your National Federation**

All Horses competing at FEI Events must be registered with the FEI.

FEI Passports or FEI Recognition Cards (for those Horses with a national passport approved by the FEI) are compulsory for FEI Events.

**NB:** Horses entered in CIMs, in their country of residence are not required to have an FEI Passport or FEI recognition Card but must be properly registered with the FEI and identifiable (GRs 137.2)

Athletes who do not present a Horse's Passport and/or Recognition Card, or one that is not correctly validated, or fail to meet other passport requirements, will be **subject to Sanctions in accordance with Annex VI of the Veterinary Regulations** and may not be allowed to compete.

**NB:** for Horses permanently resident in a Member State of the European Union: all Horses must have a national EU passport in compliance with EU Regulations to which a FEI Recognition card is applied. The exception to this being Horses in possession of an FEI

passport which has been continually revalidated without interruption.

## **7.2 VACCINATIONS - EQUINE INFLUENZA. FEI Veterinary Regulations Article 1003**

Horses competing at FEI Events must comply with the requirements for Equine Influenza vaccination in accordance with the Veterinary Regulations and as summarised below.

VACCINATION	PROTOCOL	ELIGIBILITY TO ENTER VENUE
<b>Primary Course</b>	1 <sup>st</sup> Vaccination: day 0 2 <sup>nd</sup> Vaccination: day 21-92	May compete 7 days after the 2 <sup>nd</sup> Vaccination
<b>First Booster</b>	Within 7 months of the 2 <sup>nd</sup> vaccination of the Primary Course	May compete for 6 months +21 days after the 2 <sup>nd</sup> vaccination of the Primary Course Must not compete in the 7 days after receiving a vaccination
<b>Boosters</b>	<b>MINIMUM:</b> within one year of previous booster vaccination <b>IF COMPETING:</b> must be in the 6 months +21 days of the booster previous vaccination	Must have been vaccinated within 6 months +21 days before arriving at the Event Must not compete in the 7 days after receiving a vaccination

All FEI registered Horses intending to compete at FEI Events (including CIMS) must be vaccinated against Equine Influenza in accordance with these VRs. The exception being if the applicable domestic legislation prevents the use of Equine Influenza vaccines within the relevant territory.

## **7.3 EXAMINATION ON ARRIVAL. FEI Veterinary Regulations Article 1031**

On arrival at an Event venue all Horses must undergo an examination by a veterinarian to confirm their identification from their passport and micro-chip ID (where present), their vaccination status and general health. To protect all horses attending events, any Horse with a questionable health status concerning vaccination, disease or other concerns, must be stabled within the isolation facilities provided by the Organising Committee pending a decision on entering the venue.

## **7.4. HORSE INSPECTIONS. FEI Veterinary Regulations Articles 1034-1042**

All Horses will be assessed for their fitness to compete during the Horse Inspection. Any Horse demonstrating questionable fitness may be referred to the Holding Box for further veterinary examination. Horses not deemed fit to compete by the Inspection Panel will not be permitted to compete.

## **7.5. LIMB SENSITIVITY EXAMINATION. FEI Veterinary Regulations Articles 1048-1053**

All Horses are subject to examination under the protocol for abnormal limb sensitivity throughout the period of an Event, including, but not limited to, between rounds and before the Jump Off. Horses may be examined once or on multiple occasions during the Period of an Event.

Horses may be selected for examination under the protocol randomly or they may be targeted. All Horses selected to be tested must submit promptly to the examination or are subject to immediate disqualification. There is no obligation to examine any specific number of Horses at an Event.

# **8. EQUINE ANTI-DOPING AND CONTROLLED MEDICATION PROGRAMME (EADCMP). FEI Veterinary Regulations, Chapter VII**

## **8.1. SAMPLING. FEI VETERINARY REGULATIONS CHAPTER VII**

All horses competing at FEI Events may be subject to sampling for the presence of Prohibited Substances in accordance with the Anti-Doping and Controlled Medication Regulations (EADCMRs). Horses may be selected for sampling in accordance with obligatory testing, targeted or random sampling procedures. Refer to FEI Financial Charges for details of fees relating to Equine and Human Anti-Doping program (EADCMP), which OCs/NFs have the right to charge to the athlete (applicable for all FEI events worldwide).

## **8.2. ELECTIVE TESTING. FEI VETERINARY REGULATIONS ARTICLE 1058**

Elective Testing may be carried out prior to an Event to check for the presence of prohibited substances. Please refer to <http://inside.fei.org/fei/regulations/veterinary> for information and details.

## **XIII. HUMAN ANTI-DOPING**

Athletes can be tested at any FEI Event, by the FEI or by other Anti-Doping Organisations with Testing jurisdiction. Organisers will have the responsibility to provide facilities and staff/volunteers to facilitate such Testing if requested by the FEI as outlined in article 22.3 of the FEIs' Anti-doping Rules for Human Athletes (ADRHA)

The ADRHA rules are published on the FEI's website at <http://inside.fei.org/fei/your-role/veterinarians>

## **XIV. ADDITIONAL INFORMATION**

### **1. INSURANCES AND NATIONAL REQUIREMENTS**

Equestrian sports involve inherent dangerous risks. To the greatest extent permitted by law, the FEI and the FEI Event Organiser shall NOT be liable for any damages relating to loss of property or injury of any kind to Athletes, Owners, Support Personnel or Horses at or in connection with an FEI Event and the FEI expressly excludes all such liability.

#### **1.1. ATHLETES, OWNERS AND SUPPORT PERSONNEL**

##### **1.1.1 Personal Accident and Health Insurance**

It is your responsibility as an Athlete/Owner/ Support Personnel to ensure that you have adequate personal accident insurance in place to cover your participation at FEI Events and in particular to insure against any personal injury or medical expenses arising from an accident, injury or illness which may occur at a FEI Event.

You should check with your National Federation to confirm if your National Federation's insurance policy (if any) covers personal accidents and/or illnesses which may occur when you are attending at/participating in FEI Events.

If your National Federation does not have a personal accident/health insurance policy or if the National Federation's insurance policy does not cover personal accident or health claims, then you should obtain your own personal accident and health insurance policy to cover your attendance/participation at FEI Events.

##### **1.1.2. Personal Property Insurance**

You should also ensure that you are insured against property loss, theft or damage which may occur at an FEI Event.

Again, the advice is to check with your National Federation to confirm if they have an



insurance policy in place which would cover you in case of such property loss, theft or damage. If not, then you should obtain your own personal property insurance to cover such situations.

### **1.1.2 Press Equipment**

Press equipment and other items left in the Press workroom, Press lockers, the Press Tribune or anywhere on the showgrounds are left entirely at the owner's risk. The Organising Committee does not accept any responsibility for any loss or damage to such equipment or items. Members of the Press are advised not to leave any equipment or personal items unattended.

## **1.2. ATHLETES AND OWNERS**

### **1.2.1 Third Party Liability Insurance**

As an Athlete/Owner you are personally responsible for damages to third parties caused by you, your employees, Support Personnel, your agents or your Horses. You are, therefore, strongly advised to take out third-party liability insurance providing full coverage in relation to FEI Events at home and abroad, and to keep the policy up to date.

The FEI and the Organiser will NOT be responsible for any damage caused to third parties by you, your employees, Support Personnel, your agents or your Horses.

### **1.2.2 Additional Liability Information**

Furthermore before the first use of the event area, before the first training resp. before the start of the competition, each participant will have to make oneself familiar with the conditions of the event area. With the first ride on the event area the participant accepts the conditions of the event ground as according to the rules and to the contract and he/she refrains from liability against the organizer, except when the OC acts reckless or deliberately on injury to life, body or health.

### **1.2.3 Horse Insurance**

As an Owner you should ensure that your Horses are adequately insured against any injuries or illnesses they may sustain while participating at a FEI Event.

Square for OC's to include reference to National Laws when necessary

## **2 PROTESTS/APPEALS**

To be valid, all Protests and Appeals must be made in writing and accompanied by a deposit of CHF 150.- or equivalent.

Protest and appeal forms are available on the FEI website.

Protests: <http://inside.fei.org/sites/default/files/FEI%20Protest%20Form.pdf>

Appeals: <http://inside.fei.org/sites/default/files/FEI%20Appeal%20Form.pdf>

## **3 DISPUTES**

In the event of any discussion concerning the interpretation of the schedule (in translated languages), the English version will be decisive.

## **4 MODIFICATION TO SCHEDULE**

In exceptional circumstances, together with the approval of Chefs d'Equipe, host NF delegate, if any, and Ground Jury, the Organiser may change the schedule in order to clarify any matter arising from an omission or due to unforeseen circumstances. Any such changes must be notified to all athletes and officials as soon as possible and they must be

reported to the FEI Secretary General by the Foreign Judge.

## 5 ADDITIONAL INFORMATION FROM THE ORGANISER

### 5.1 GERMAN SHOW RULES

The OC acknowledges that para 1.4 LPO (German Show Rules) is binding for international events in Germany.

### 5.2 TIMETABLE

The times stated under "VIII. TIMETABLE" are subject to alterations.

### 5.3 GERMAN ANIMAL WELFARE ACT

According to paragraph 6 of the German Animal Welfare Act, trimming the vibrissae around eyes and muzzle as well as clipping or cutting the hairs inside the ears of horses are prohibited.

### 5.4 DOGS

Please note, that dogs are not permitted on the Leipzig Fair Ground, including the arena, the exhibition area, the stable and warm-up area and all other places that are used by the OC.

### 5.5. PRIZE MONEY – RIDERS ACCOUNTING

Usually, all participants receive their prize money by bank transfer. Therefore the participant has to issue a corresponding invoice to the organizer: **EN GARDE Marketing GmbH, Ellhornstr. 17, D-27628 Hagen im Bremischen eMail:reuss@engarde.de**

The bank transfer will be made ONLY if this invoice has been received. On request of the participant, the organizer can write a corresponding counter-account of the incurred costs, otherwise this statement is considered as proof of expenses.

### 5.6. DATA PROTECTION BASIC REGULATION 2018

With the entry declaration the participant agrees that the show organizers are permitted to save their data and uses photos and film footages made at the event of the participant for publications.

## Age of Athletes and Horses according to the Event's Category Article 702 & 717:

Senior Classes	Minimum Age for Vaulters
Individual Competition	From 16
Pas-de-Deux Competition	From 16
Squad Competition	No limit
Junior Classes	Minimum Age for Vaulters
Individual Competition	14 - 18
Pas-de-Deux Competition	14 - 18
Squad Competition	Until 18

Children Classes	Minimum Age for Vaulters
Individual Competition	12 - 14

Horses	Minimum Age
All Classes	7 years old or over

## 6. PRIZE MONEY DISTRIBUTION (See Art. 127, 128)

### **IMPORTANT**

**The total amount of prize money shown for each Competition in the schedule must be distributed. (FEI General Regulations articles 127, 128)**

The value of the 1<sup>st</sup> prize must not exceed 1/3 of the total prize money distributed for the competition. The minimum number of prizes offered for each competition must be allocated on the basis of one prize for every commenced four Athletes, with a minimum of five prizes.

### **DEDUCTIONS FROM PRIZE MONEY AT COMPETITIONS**

Full details of any deductions from prize money should be outlined in the schedule. This includes government taxes. If it is necessary for OCs to deduct such taxes, they should provide participants with an official form indicating the amount of tax deducted upon application.

**The tax form must be provided to the athletes upon arrival and returned to the Organiser prior to departing.**

Square for OC's to include details if necessary

## XV. ANNEXES

### 1. RESULTS

In order to proceed with the results publication and for qualification purposes the FEI requires results to be sent in immediately after the conclusion of the event.

Results are to be sent by e-mail to [Laetitia.Gillieron@fei.org](mailto:Laetitia.Gillieron@fei.org) in the proper Excel file immediately after the event. The file can be downloaded using the following link:

<http://inside.fei.org/fei/your-role/organisers/vaulting/results-forms>

**All results must include FEI Passport Registration number of horses and FEI ID numbers of Athletes.**

Please note that as per Art. 109.6 (GR): OCs of International Events must inform the FEI and NFs whose teams or individuals have taken part, of the results and prize money paid to each placed Athlete and team, within five (5) days following the Event, unless otherwise specified for qualification and ranking reasons as communicated by the FEI. Failure from OCs of International Events to provide the FEI with the appropriate result(s) and/or prize money information by the aforesaid deadline and/or in the aforesaid format shall entail a warning for the first violation and thereafter a fine of CHF 1'000.- per violation.

**THE APPENDIX IS PART OF THIS APPROVED AND SIGNED SCHEDULE AND MUST BE DISTRIBUTED TO ALL OFFICIALS AND NFs AND IS AVAILABLE TO OTHERS UPON REQUEST**